**Com FIBRE Kick off Meeting Agenda**

**Poznan, Poland – 27-28 October 2011**

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| **Venue:**  | **Local contact:** | **General contact** |
| To be defined | e-mailphone: mobile:  | e-mail: phone: mobile:  |

**Chair:** Sebastià Sallent

The agenda is meant to serve as a scaffold for the meeting and is thus not fixed. It will be adapted to our discussion needs on the fly.

Agenda is based in European time. Brazilian time is 5 hours earlier. Morning meetings are intended to concern only kick-off attendants and afternoon meetings will be attended by Brazilian partners via videoconference.

**27 October 2011 – FIBRE kick off meeting**

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| 9:00h | **Welcome, arrival and coffee/ light lunch** |  |
| 9:30h | **Logistics, meeting overview, agenda approval** | All |
| 10:00h | **Short presentation of all partners (EU)**Please provide a short introduction about your organization (3 slides and 3 minutes per partner) | All |
| 10:25h | **FIBRE project overview*** Goals
* Outcomes for each phase
* Collaboration with other facilities, FIRE, GENI, etc.
 | i2CAT |
| 10:45 | **Coffee break** |  |
| 11:00h | **WP1 slot “Project Management” (EU)*** Consortium agreement (?)
* Reporting (Tool Demo)
* Status Grant Agreement
* Payments
* Communications (phone conferences, mailing lists, project server)
* Publications process, project internal review process
 | i2CAT |
| 13:00h | **Lunch** |  |
| 14:00h | **WP3 Building and operating the European facility*** WP3 work plan, tasks, discussion, scheduling, coordination
* T3.1 Requirement study and analysis
	+ Use cases
	+ Facility: OAM, configuration, operation, management, monitoring, etc
* T3.2 Infrastructure Update
	+ European Hub
	+ New equipment
* T3.3 OFELIA CF
	+ Architecture, islands, federation, technologies.
* T3.4 OMF
	+ Architecture, facility, federation, technologies.
 | i2CATUEssexi2CATUTH |
| 16:00h | **Coffee break** |  |
| 16:15h | **Management summary**  | i2CAT |
| 16:30h | **EU discussions (identify topics)*** + Federation
	+ European Hub
 | EU partners |
| 18:00h | **End of day 1** |  |

*19:00 – ¿Social dinner?* *(In Travel and logistics section)*

**28 October 2011 – FIBRE kick off meeting**

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| 9:00h | **Arrival and coffee/ light lunch** |  |
| 9:00h | **WP1 slot “Project Management” (EU-BR)*** BR-EU coordination
* Technical board members definition
 | i2CAT/UFPA |
| 9:45h | **NITOS** * Architecture, OMF, equipment, technologies
* Demo
 | UTH |
| 10:45 | **Coffee break** |  |
| 11:00h | **OFELIA*** Architecture, equipment, technologies
* Demo
 | I2CAT |
| 11:45h | **WP2 Building and operating the Brazilian facility*** WP2 work plan, tasks, discussion, scheduling, coordination
* T2.1 Requirement study and analysis
* T2.2 Infrastructure
	+ Islands description, equipment, optical OpenFlow
* T2.3 Development of control and monitoring framework
* T 2.4 Operation of the facilities.
 | RNPUFPAUFSCarRNP |
| 13:00h | **Lunch** |  |
| 14:00h | **WP4 Federation of facilities*** WP4 work plan, tasks, discussion, scheduling, coordination
* T4.1/T4.2/ T4.3/ T4.4
	+ Requirements analysis
	+ SFA
	+ Federation Physical Interconnection
 | UPMC |
| 15:30h | **Coffee break** |  |
| 15:45h | **WP5 Development of technology pilots and showcases*** WP5 work plan, tasks, discussion, scheduling, coordination

Pilots description and analysis | UEssexCPqD |
| 16:45h | **WP6 Communications and Dissemination*** WP6 work plan, tasks, discussion, scheduling, coordination
* Dissemination plan
* Project website and flyer

Cooperation with internal projects and efforts for building research facilities | UTHRNP  |
| 18:00 | **End of day 2** |  |

**Travel and Logistics**

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| ***Travel:***  | For travel related information please use the following links:  |
| ***Accommodation:***  |  |
| ***Meeting Venue (Room):***  |  |